

2022-2023

Department Meeting-5

Date:- 13/10/22

There is Department meeting among the members of the Chemistry department to discuss about the Mtk load and about the following agenda.

1. The Mtk load distribution in the department for the Ist, IIIrd, Vth Semesters.
2. To prepare annual academic plans for the papers taught by the members.
3. Weekly academic plan of the papers taught by the members.
4. Departmental academic plan in addition to the above students Seminars, Guest lectures, Bridge courses, Industrial tours, Certificate courses, Quiz programmes for the year 2022-2023.

Members:-

1. Dr. Ch. Durga Prasad
2. M.V. Murali Krishna
3. Ch. Rama Lakshmi
4. K. Manikyan
5. D. Suresh.

Resolution:-

1. & 2 it is unanimously resolved to prepare and submit annual academic plans and weekly academic plans usually.

4. It is unanimously resolved to conduct the following programmes for each class except certificate course and industrial tour Bridge course.

- a. To conduct at least 10 students Seminars for each class.
- b. To conduct at least two guest lectures.
- c. To conduct industrial tour.
- d. To conduct a weekly Bridge course for Ist year students.
- e. To conduct a Quiz (Q) Debate programme for all students for the academic year 2022-23.

Signature of staff:-

1. Ch. D. Prasad
2. Murali Krishna
3. Ch. ~~Surya~~
4. K. Manikyan
5. D. Suresh

Department Meeting-2

Date: - 8/12/22

There is department meeting among the members of the chemistry department to discuss the following agenda in the staff room of the chemistry department at 2:00 pm

Agenda:-

1. Department to discuss about the Milk load distribution in the department for the year 2022-23.
2. To conduct the Mid Exam-I

Members present:-

1. Dr. Ch. Durga Prasad
2. M.V. Musali Krishna
3. Ch. Rama Lakshmi
4. K. Manikyan
5. D. Suresh

Resolution:-

1. It is unanimously resolved to distribute the BSc chemistry Milk load as follows

- (a) M.V. Musali Krishna will handle I BSc I sem theory paper and III BSc paper II B theory and practical Milk.
- (b) Ch. Rama Lakshmi will handle I BSc I sem theory paper and III BSc II B paper I sem theory and practical Milk.
- (c) K. Manikyan will handle II BSc III sem paper.
- (d) D. Suresh will handle III BSc I sem I B paper theory and practical Milk.

2. It is unanimously resolved to conduct the mid exam-I.

Signature of staff:-

1. Ch. D. Prasad
2. Musali Krishna
3. Ch. Rama Lakshmi
4. K. Manikyan
5. D. Suresh

Department Meeting-3

Date:- 28/1/23

There is a Departmental meeting of the members of the Chemistry Department to discuss the following agenda in the staff room of the chemistry department at 4:00pm.

Agenda:-

1. To complete the syllabus
2. To conduct the mid exam - I
3. To conduct the practical exams.

Members:-

1. Dr. Ch. Durga Prasad
2. M.V. Musali Kaishna
3. Ch. Rama Lalitha
4. K. Manikyan
5. D. Swah.

Resolution:-

1. It is unanimously decided to complete the syllabus
2. It is unanimously decided to conduct mid - Exam - I
3. It is unanimously decided to conduct practical exams.

It is necessary for each and every student of chemistry to get 90% of practical attendance.

Signature of staff:-

1. Ch. D. Prasad
2. Musali Kaishna
3. Ch. Lalitha
4. K. Manikyan
5. D. Swah

Department Meeting

Date: 7/3/23

There is department meeting and the numbers of the chemistry department to discuss about the work load and discuss about following agenda.

Agenda:-

1. The work load distribution in the department for the II, IV, V Semesters.
2. To prepare annual academic plans for the papers taught by members.
3. Monthly academic plans of the papers taught by the members.
4. Departmental academic plan in addition to the above student seminars, Guest lectures, Bridge courses, Industrial tour, certificate course, Quiz programmes for the year 2022-23.

Members:-

1. Dr. Ch. Durga Prasad
2. M.V. Musali Krishna
3. Ch. Rama Lalakmi
4. K. Manikyan
5. D. Suresh

Resolution:-

It is unanimously resolved to distribute the B.Sc Chemistry work load as following

- a) M.V. Musali Krishna will handle II Bsc IV sem paper IV A for (MCCS) theory and practical work and T Bsc II sem paper.
- b) Ch. Rama Lalakmi will handle II Bsc IV sem paper IV A for (MPC & BTC) theory and practical work.
- c) K. Manikyan will handle I Bsc II sem paper and II Bsc IV sem IV B for (MCCS & CET) theory and practical work.
- d) D. Suresh will handle I Bsc II sem paper and II Bsc IV sem IV B for (MPC & BTC) theory and practical work.

Signature of staff:-

1. Dr. D. Prasad
2. M. V. Musali Krishna
3. Ch. Rama Lalakmi
4. K. Manikyan
5. D. Suresh

Department Meeting-5

Date: 27/4/23

There is a Departmental meeting of the members of the chemistry department to discuss the following agenda in the staff room of the chemistry department at 2:30pm.

Agenda:-

1. To prepare academic audit form to review the academic programmes.
2. To department academic plan in addition to the student Seminar, Bridge Course, Industrial tours Quiz programmes etc for the year 2022-23.

Members:-

1. Dr. H. Durga prasad
2. M.V. Naveed kishna
3. Ch. Rama Lakshmi
4. K. Manikyaam
5. D. Suresh.

Resolution:-

1. It is unanimously resolved to prepare and submit academic audit plan.
2. It is unanimously resolved to conduct the following programmes for every class for academic audit.

Signature of staff:-

1. Ch. P. Prasad
2. Naveed kishna
3. Ch. ~~Devi~~
4. K. Manikyaam
5. ~~P.~~ Suresh

Department Meeting-6

Date: - 17/6/23

There is a Departmental meeting of the members of the chemistry department to discuss the following agenda in the staff room of the chemistry department at 4:00pm

Agenda :-

1. To complete the syllabus
2. To conduct the mid-Exam-II
3. To conduct the practical Exam.

Members :-

1. Dr. H. Durga prasad
2. M.V. Murali Krishna
3. H. Rama Lakshmi
4. K. Manikyam
5. D. Sugetha

Resolution :-

1. It is unanimously decided to complete the syllabus
2. It is unanimously decided to conduct mid Exam-II
3. It is unanimously decided to conduct practical exam.

It is necessary for each other and every student of chemistry to get 90% of practical attendance.

Signature of staff :-

1. H. Durga prasad.
2. Murali Krishna
3. H. Murali Krishna
4. K. Manikyam
5. D. Sugetha